

**BY ORDER OF THE COMMANDER
AIR RESERVE PERSONNEL CENTER**

**ARPC INSTRUCTION 36-2629
19 APRIL 2002**



Personnel

USE AND PREPARATION OF ARPC FORM 22

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

OPR: HQ ARPC/SGE
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Certified by: HQ ARPC/SGE (Lt Col Samuel P. Livingstone)

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This instruction outlines the preparation and use of ARPC Form 22, **Medical IMA Unit of Attachment**. This instruction includes a requirement to maintain, collect, use, or disseminate information subject to the Privacy Act of 1974. AUTHORITY: 10 U.S.C. 12321.

1. Reference. AFI 2629, *Individual Mobilization Augmentee Management*.

2. Purpose. The information obtained by ARPC Form 22 is needed to process Air Force Reservist's request to participate in the Medical Individual Mobilization Augmentee Program. It is used to determine the individual's eligibility to participate at the Unit.

3. Preparation.

3.1. The member fills out the *Member Information* section.

3.2. The losing commander must indicate whether the member does or does not have a UIF in the *Losing Unit of Attachment Information* section.

3.3. The gaining unit address and gaining rater information must be filled out in the *Gaining Unit/Rater Information* section of the form. With the exception of the "Senior Rater ID" and PAS Code information, all other information in this section is that of the rater. The PAS Code is that of the member.

3.4. The gaining unit commander or his/her representative must sign and date the form in the *Gaining Unit CC Signature* section. The Reserve Affairs Liaison Officer must initial in the appropriate box on this section.

3.5. If the attachment is with a unit above wing level, the member and gaining CC must sign in the *New Unit of Attachment for all Personnel if the Attachment is With a Unit Above Wing Level* section.

4. Form Prescribed. ARPC Form 22.

KIRK A. JAMISON
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